

EMERGENCY DOCUMENTS CHECKLIST

Sort by what each document is for, not into one long pile.

STATE OF EMERGENCY

state-of-emergency.com

1 TRAVELS WITH YOU AS AN ORIGINAL

the slim folder that lives with the go bag

- | | |
|---|--|
| ☐ Passports | ☐ Birth certificates |
| ☐ Permanent residency or naturalisation papers | ☐ Marriage and custody documents |
| ☐ Any court order affecting a child | ☐ Written medication list: drug, dose, prescriber, pharmacy |

2 SCANNED COPIES ARE ENOUGH

a legible scan starts the process

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|---|---|
| ☐ Insurance policies | ☐ Deeds and titles |
| ☐ Mortgage or lease agreements | ☐ Tax returns |
| ☐ Bank and investment statements | ☐ Vehicle registration |
| ☐ Immunisation records | ☐ Wills and powers of attorney |
| ☐ Photographs or video of each room, as an inventory | |

3 REPLACEABLE, DO NOT CARRY IT

reissuable, and not worth the risk

- | | |
|---|---|
| ☐ Bank cards | ☐ Most utility bills |
| ☐ Warranty paperwork | ☐ Receipts |

4 WHERE IT LIVES

fill this in, or the folder is the only copy

GRAB-AND-GO FOLDER IS KEPT

DIGITAL ARCHIVE IS KEPT

WHO ELSE CAN OPEN THE ARCHIVE

PASSWORD HINT OR MANAGER ENTRY

LAST CHECKED

NEXT CHECK

WHO ELSE KNOWS WHERE IT IS

Privacy: keep account and identity numbers in the encrypted archive only. Never photograph a page of numbers into a phone gallery.

A folder holding every identity document in the household is also a single thing to lose. Keep it on a person, not loose in a vehicle.